

**SWALLOW SCHOOL DISTRICT**  
**W299 N5614 Highway E**  
**Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**April 14, 2014**

**6:30 p.m.**

Present: Karen Trimble, Jim Douglas, Rebecca Morrison, John Quast, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Excused: John Fuhs

Also in attendance: Nine (9) community members were in attendance as well as staff members Lynn Welscher, Rachel Crockford, Diane Olenchek, Marge Mosey, Krissy Perugini, Sue Peterson and Michele Whaley.

**CALL TO ORDER**

Karen Trimble, President, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Jim Douglas motioned to approve the agenda noting a change to move item IV.3.a. to before item IV.1.a. John Quast seconded and the motion carried 4-0 on a voice vote.

**CELEBRATIONS**

Ms. Crockford presented commendations to the Math 24 participants: Matthew Vayts Emmett Jones, Grace Anderson, Isabelle Schneider, Max Rebella, Andrew Barthel, Sam Polentini, Mateo Reyes, Trey McDonald, Sydney Flesch, Drew Pytlinski, Scott Chang, Gracie Hecht, Josh Rudy, Adam Braunschweig, Kate McLoughlin, Caroline Paulson, Anthony Polentini, Tyler Gallun, Carson Anderson, Kavya Mohanram, Kate Winston, and Lauren Martin; and to the Math Meet participants: Elijah Jones, James Van Gilder, Stuart McLoughlin, Johnathan Cornell, Nick Barry, Nick Rocco, Mary Baumgartner, Greyson MacLean, Aaron Allen, Wylie Boelter, Grace Hecht, Carson Anderson, Sidney Stoll, Carson Poupore, Scott Chang, Lauren Martin, Anthony Polentini, Rachel Roelke, Adam Craven, and Tyler Gallun.

Karen Trimble presented a commendation to Jim Douglas for his term on the Swallow School Board.

**CITIZENS' FORUM**

No comments were made.

**INFORMATIONAL ITEMS**

**Superintendent's Report**

Ms. Thompson presented the following information:

Teaching and Learning – Ms. Olenchek asked the Board to approve the Camp MacKenzie Trip for fifth grade in June.

Employee Relations – Ms. Thompson updated the Board on the Co-op's health insurance renewal rates and options, which will be decided by the Co-op at the end of April. The Board will be updated and asked to approve final plan design in May.

Finance and Operations – Ms. Thompson reviewed the progress made on the master planning process and the generator project. Mike Clark from Baird presented the District with a financial analysis.

Teaching and Learning – Ms. Crockford presented a review of the Gifted and Talented Plan for Board consideration. The Board will be asked to approve this updated plan at the May Board meeting. Ms. Welscher presented curricular documents for all courses at all grade levels. The Board will be asked to approve these documents at the May Board meeting. Ms. Thompson proposed the process for curricular and programmatic review as well as the Innovation Grant Proposal. Approvals for the process for curricular and programmatic review as well as allocations for the Innovation Grants will be sought at the May Board meeting.

### **Principal's Report**

Mr. Moore previewed the fourth quarter at Swallow including the upcoming Destination Imagination Team competitions, arts and music nights, as well as the Washington, D.C. Trip.

## **ACTION ITEMS**

### **Approval of Minutes**

John Quast moved to approve the following minutes: March 19, 2014 – Regular Board Meeting; March 19, 2014 – Closed Session; March 31, 2014 – Finance and Operations Committee Meeting; March 31, 2014 – Work Session; April 3, 2014 – Work Session on Professional Staff Compensation, and April 8, 2014 – Employee Relations Committee. Jim Douglas seconded and the vote carried on a 4-0 voice vote.

### **Employee Relations**

Jim Douglas moved to approve the presented 2014-15 Individual Teacher Contracts. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

### **Finance and Operations**

The Board reviewed and took action on the following items:

Monthly Accounts – John Quast moved to approve expenditures as presented in the amount of \$550,033 and receipts in the amount of \$253,806 during the month of March 2014. Jim Douglas seconded and the motion carried 4-0 on a voice vote.

Approval of HRA Opt-Out Addendum – Jim Douglas moved to approve the HRA Opt-Out Addendum on both the active and retired HRA plans. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

### **Policy**

First Reading – The Board reviewed the revisions to the Employee Handbook.

**Teaching and Learning**

Approval of Arrowhead Area Summer Beginning Band Camp Cooperative – Jim Douglas motioned to approve the AHS summer beginning band camp cooperative. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

Approval of Camp MacKenzie Field Trip and Budget per Board Policy 352 – Jim Douglas motioned to approve the Camp MacKenzie field trip and budget. John Quast seconded and the motioned carried 4-0 on a voice vote.

**DISCUSSION ITEMS**

None.

**ANNOUNCEMENTS**

The Board reviewed and discussed the upcoming events.

**CLOSED SESSION**

At 8:20 p.m., the Board of Education convened into Closed Session pursuant to Wisconsin Statute 19.85 (1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (1)(e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and Wisconsin Statute 19.85 (g), “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” This session is being held specifically to discuss contract negotiations with AUTO, consider the performance of a teacher, and to confer with legal counsel about potential litigation in which the district may become involved related to a student incident. Trimble – YES, Douglas – YES, Morrison – YES, Quast – Yes.

At 9:45 p.m. the Board of Education adjourned Closed Session. Trimble – YES, Douglas – YES, Morrison – YES, Quast – Yes.

At 9:45 p.m. the Board of Education reconvened into open session. Trimble – YES, Douglas – YES, Morrison – YES, Quast – Yes.

**ADJOURNMENT**

At 9:46 p.m., Jim Douglas made the motion to adjourn which was seconded by Rebecca Morrison and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk